

INFRASTRUCTURE SURTAX OVERSITE COMMITTEE

Meeting held on
Thursday April 18, 2019
1:30 P.M. – 3:00 P.M.

Convened at 1:30 p.m.

Adjourned at 3:00 p.m.

This meeting of the Infrastructure Surtax Oversight Committee was held Thursday April 18, 2019 at 1:30 p.m. in the 3rd Floor Conference Room in the Administration Building, 2300 Virginia Avenue, Fort Pierce, Florida.

ROLL CALL

Roll call was taken. Quorum was present. Minutes from the February 21, 2019 meeting were approved.

Members Present: Carolyn Niemczyk – Chair
Kenneth Kroll – Vice Chair
Debbie Beutel
DJ Ferguson
Jeffrey Lyons
Mike Monahan
Gail Pike

Members Absent: Jayne Rowley

Also Present: Mark Satterlee, Deputy County Administrator
Erick Gill, Public Information Officer
Don West, Public Works Director
Patrick Dayan, Water Quality Manager
Kim Graham, County Engineer
Edmund Bas, Assistant County Engineer
Selena Griffitt, Civil Engineer
Jennifer Krause, Public Works Program Coordinator
Chris LeStrange, Road and Bridge Manager
John Frank, Assistant Road and Bridge Manager
Jennifer Hill, Director, Office of Management and Budget (OMB)
Sophia Holt, Manager of OMB
Desiree Cimino, Purchasing Manager

Ja'net Vercillo, Field Services & Project Management Coordinator (IT)
Marvin Bethune
Richard Pancoast, Citizens Budget Committee Member

PUBLIC COMMENTS:

Marvin Bethune introduced himself to the Committee and is looking forward to seeing projects completed.

Mark Satterlee gave the Committee an update and overview of the meeting.

Don West introduced Ja'net Vercillo, Field Services & Project Management Coordinator, for the Information Technology Department to help Committee Member with their new County Login's and password changes. Ja'net also gave members her number to reach her if they have any problems over the weekends.

OLD BUSINESS:

Don West finished a presentation on the 3-year plan. With only 7 months of revenue 5.6 million, 3.5 of that was spent on road re-paving. A spreadsheet was handed out to the Members showing to date what has been accomplished with the Surtax dollars (PowerPoint).

Don shared with members how the Stormwater retro-fit in our Communities not only helps with drainage, but we as a County also get credits that are mandatory by the State.

Vice-Chair Kroll asked if FEMA helped with any assistance on Edwards Road. Don shared that they contributed 2.4 million.

Mark and Members had a discussion on grants, match dollars, contingency, and projects costs. Mr. Monahan asked if we are using millings or asphalt, Don said we are using asphalt.

Jennifer Hill shared with Members that money that is already budgeted is also being spent along with Surtax dollars.

NEW BUSINESS:

Jennifer Hill gave a presentation on the OPPAGA Audit to members (PowerPoint).

There were several questions on how the County Budget works.

Desiree Cimino gave a discussion on how the Purchasing Department work with procurements, bid process, and purchasing requirements.

There were questions on Local Preference, and cost controls with Bids.

Kim Graham gave a presentation on Project Overview.

Kim explained to Members how we start projects through the Transportation Planning Organization and come up with needs for our Capital Improvement Plan.

Kim also told Members that sometimes we have emergencies that just pop-up. Someone may call in a road or culvert problem, or our County Inspectors may find it during a routine inspection. The most common emergencies are culvert pipes under the roadways.

Kim said we have contracts in place to cover emergencies, but anything over 2 million must go out for an RFP (Request for Qualifications). Once we receive the plans we can go out for Pre-Bid usually 30 days. We then have a Bid, and once a Company is chose we have a pre-construction meeting with Staff, and the project begins.

Kim shard that right now we have \$600 million in backlog with infrastructure repairs.

Don told members there will be some more presentations coming up with Stormwater projects also.

STAFF COMMENTS: N/A

COMMITTEE COMMENTS: Discussion on next meeting date. Members want it sooner because of questions they have, but will be fine with quarterly meetings after the next meeting. Member agreed to meet on May 23, 2019.

ADJOURNMENT: At 3:00 p.m., the meeting adjourned. The next scheduled meeting is Thursday May 23, at 1:30 pm, in the in the Third Floor Conference Room.

Please note all PowerPoint presentations are available at:

<http://slchalfcent.org/taxpayer-education/>

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