



# INFRASTRUCTURE SURTAX OVERSITE COMMITTEE

## Minutes

3rd Floor Conference Room  
Administration Building  
2300 Virginia Avenue, Fort Pierce, Florida

Wednesday, September 29, 2020  
2:00 P.M. – 3:30 P.M.

### **Meeting Convened:**

The meeting convened at 2:00 p.m.

### **Roll call:**

Roll call was taken. Quorum was present. Minutes from the December 4, 2019 and January 17, 2020 meetings were approved.

**Members Present:** Carolyn Niemczyk – Chair  
Kenneth Kroll – Vice Chair  
DJ Ferguson  
Jeffrey Lyons  
Mike Monahan  
Gayle Pike  
Jane Rowley

**Members Absent:** Debbie Beutel

**Also Present:** Mark Satterlee, Deputy County Administrator  
Don West, Public Works Director  
Patrick Dayan, Assistant Public Works Director  
Jennifer Hill, Director, Office of Management and Budget (OMB)

Chris LeStrange, Road and Bridge Manager  
John Frank, Assistant Road and Bridge Manager  
Kim Graham, County Engineer  
Edmund Bas, Assistant County Engineer  
Selena Griffitt, Civil Engineer  
Leslie Smith, Sr. Operations Specialist, Public Works

**PUBLIC COMMENTS:**

There were no public comments.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

- Jennifer Hill gave a presentation on COVID impacts on sales tax revenue and current financial positions. Mark Satterlee explained the conditions of where tax dollars are collected and how they are managed (i.e. costs of building materials, car sales, home sales)
  - Any money left over in the expenditure budgets will carry over to the following year.
- Kim Graham spoke on how funds were moved out/deferred to future years and showed the revised projections. (See PowerPoint)
- Selena Griffitt gave an update presentation on the Prima Vista Boulevard Resurfacing & Edwards Road Reconstruction projects (see PowerPoint).
  - Both projects have been completed
  - Projects had been delayed due to COVID.
  - Upcoming projects will include bridge replacements, culvert replacements, intersection and sidewalk improvements.
- Chris Lestrangle gave an overview on FY 2020/2021 Repaving Projects (See PowerPoint).
  - Upcoming projects.
  - Deleward projects were deferred and funds were reassigned.
- Patrick Dayan gave updates on Water Quality projects (See PowerPoint).
  - Meleville Road stormwater plan.
  - Harmony Heights.
  - Paradise Park is now complete and came in under budget.
  - Lakewood Park improvements.
- Don West gave review of projects and funds as an old plan vs. new plan.
  - Discussed how we match funds with grants.
    - Ken Kroll would like more information on grant matches.

- Discussion on land acquisitions dollars for storm water improvements.
- Mark Satterlee discussed the presentation of the DRAFT Committee Annual Report to Board of County Commissioners in January 2020.
  - Annual report will presented at the day meeting in January 2020. A meeting will be set up to review the report approximately one week before the Board meeting.
  - Discussed what Committee members will need to be reappointed and when.

**STAFF COMMENTS:**

- Next meeting will be scheduled in December to review the Draft Annual Report.

**COMMITTEE COMMENTS:**

- Mike Monohan – wanted to know if any work was upcoming for Eleven Mile Road or McCarty Road. There is not anything currently planned for these areas.

**ADJOURNMENT:**

At 3:33p.m., the meeting adjourned.

Please note all PowerPoint presentations are available [here](#).